

**FORWARDHEALTH  
PRIOR AUTHORIZATION / ADULT MENTAL HEALTH DAY TREATMENT ATTACHMENT  
(PA/AMHDTA)**

Providers may submit prior authorization (PA) requests by fax to ForwardHealth at 608-221-8616 or by mail to: ForwardHealth, Prior Authorization, Suite 88, 313 Blettner Boulevard, Madison, WI 53784. **Instructions:** Type or print clearly. Before completing this form, read the Prior Authorization/Adult Mental Health Day Treatment Attachment (PA/AMHDTA) Completion Instructions, F-11038A.

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**SECTION I — MEMBER INFORMATION**

1. Name — Member (Last, First, Middle Initial)	2. Age — Member
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3. Member Identification Number
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**SECTION II — PROVIDER INFORMATION**

4. Name and Credentials — Requesting / Rendering Provider
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5. Requesting / Rendering Provider's National Provider Identifier (NPI)	6. Telephone Number — Requesting / Rendering Provider
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**SECTION III — DOCUMENTATION**

7. Number of Hours per Week Requested	8. Estimated Final Treatment Date
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9. Has the member had previous adult mental health day treatment at the provider's facility or elsewhere?

Yes       No       Unknown

If "yes," list dates and locations.

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10. Evaluation(s) (Include date[s], tests used, and results.)

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**SECTION III — DOCUMENTATION (Continued)**

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11. Attach Section I of the member's most recent Functional Assessment. (The Mental Health Day Treatment Functional Assessment, F-11090, must be signed and dated within three months of receipt by ForwardHealth.)

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12. Is the member's intellectual functioning below average?  Yes  No

If "yes," what is the member's IQ score or intellectual functioning level, and how was this measured?

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13. Provide a brief history pertinent to requested services. (Include psycho-social history, hospitalization history, family history, living situation history, etc.)

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14. Describe progress / status since treatment began or was last authorized, if applicable.

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**SECTION III — DOCUMENTATION (Continued)**

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15. Specify overall character of service to be provided.

- Rehabilitation     Maintenance     Stabilization
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16. Identify measurable treatment goals.

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17. Attach a specific schedule of activities, including date, time of day, length of session, and service to be provided.

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18. Estimate the member's rehabilitation potential for employment (competitive, supported, sheltered, etc.), social interaction, and independent living.

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**SECTION III — DOCUMENTATION (Continued)**

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I have read the attached requests for PA of adult mental health day treatment services and agree that it will be sent to ForwardHealth for review.

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**19. SIGNATURE** — Member or Representative

20. Date Signed

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21. Relationship (If Representative)

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**22. SIGNATURE** — Therapist Providing Treatment

23. Date Signed

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**24. SIGNATURE** — 51.42 Board Director / Designee (no longer required)

25. Date Signed (no longer required)

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