

PROGRAM PARTICIPATION SYSTEM: B-3 MODULE, DESKCARD

CHILD AND REFERRAL TO BIRTH TO 3 INFORMATION

Language Preference

Albanian	German	Russian
Arabic	Greek	Somali
Bosn/Croat/Serv	Hmong	Spanish
Burmese	Italian	Swedish
Cambodian	Korean	Thai
Chinese	Laotian	Ukrainian
English	Native American	Vietnamese
Farsi	Norwegian	Other
French	Polish	

Referral Source

CAPTA Referral	Other county staff	Tribal Health Center or Tribal CYSHCN
Child Care Provider	Other health care provider	Tribal School or Tribal Head Start
County Social Services Agency	Parent or relative	Program
CYSHCN Regional Center	Physician	Other
Head Start Provider	Public Health Agency	
Hospital or Specialty Clinic	School District	

Type of Result Reported

- | | | |
|------------------------------------|--|--|
| 1. Unable to Connect with Family | 2. No Evaluation Thru Birth to 3 Program | 3. Child Not Eligible for Birth to 3 Program |
| 4. Child Eligible, Family Declined | 5. Family Declined Participation in one or more services | 6. Family Chose to discontinue a previously received service |

SCREENING/EVALUATION

Evaluation Type

Assistive Technology	Nursing	Social Work
Audiology	Nutrition	Special Instruction
Communication	Occupational Therapy	Vision
Health	Physical Therapy	Other
Medical	Psychological	

Why Eligible

25% Delay	Diagnosed Condition	Atypical Development
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Area of Delay

Communication	Cognition	Motor
Social/Emotional	Self-Help	

Diagnosed Condition

Down Syndrome	Autism Spectrum Disorder	Blind/Visually Impaired
Cerebral Palsy	Deaf/Hard of Hearing	Fetal Alcohol Syndrome
Shaken Baby Syndrome	Significant Prematurity	Genetic Condition
Perinatal Condition	Neurological Condition	Sensory Condition
Physical Condition	Social/Educational Condition	Medically Complex
Growth and Feeding	Technology Dependent	

Child's Characteristics 1/2/3

Blind/visually impaired	Developmental Disability – brain trauma	Developmental Disability – other or unknown
Communication delay	Developmental Disability – cerebral palsy	Hard of Hearing
Deaf	Developmental Disability – epilepsy	Physical Disability / Mobility Impairment
Deaf/blind	Developmental Disability – mental retardation	Severe emotional disturbance
Developmental Disability – autism spectrum		Severe health impairments

SERVICE PLANNING

Reason for Late IFSP

Exceptional Family Reason	System Reason	Weather
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Assessment – Positive Socio-emotional Skills Ranking; Acquiring and Using Knowledge and Skills Ranking; Taking Appropriate Actions to Meet Needs Ranking

(7) Child shows functioning expected for his or her age in all or almost all everyday situations. Functioning is considered appropriate for his or her age.

(6) Child's functioning generally is considered appropriate for his or her age but there are some significant concerns about the child's functioning in this outcome area.

include immediate foundational skills upon which to build age-appropriate functioning.

- (5) Child shows functioning expected for his or her age some of the time and/or in some situations. Child's functioning is a mix of age-appropriate and not appropriate functioning.
- (4) Child shows some but not much age-appropriate functioning.
- (3) Child does not yet show functioning expected of a child of his or her age in any situation. Child's behaviors and skills

(2) Child's behaviors and skills include some immediate foundational skills but these are not displayed very often across settings and situations.

(1) Child does not yet show functioning expected of a child his or her age in any situation. Child's skills and behaviors also do not yet include any immediate foundational skills upon which to build age-appropriate functioning.

Sources of Information

Parent Interview
 Observation
 Assessment, Evaluation and Programming System (AEPS)
 Battelle Developmental Inventory, Second Edition (BDI-2)
 Brigance Inventory of Early Development II
 Carolina Developmental Profile
 Creative Curriculum of Developmental Continuum
 Early Learning Accomplishment Profile (E-LAP)
 Hawaii Early Learning Profile (HELP)
 High/Scope Child Observation Record (COR) for Infants and Toddlers

High/Scope Preschool Child Observation Record (COR)
 The New Portage Guide Birth to Six
 The Work Sampling System, (preschool 3 and 4, 2004)
 The Ounce Scale
 Peabody Developmental Scales
 Preschool Language Scales
 REEL
 Rosetti Infant/Toddler Scales
 Mullen Scale of Early Learning
 Other—Specify

SERVICES

Service Type

Assistive Technology	Medical Services	Service Coordination
Audiology	Nursing Services	Social Work
Communication Services	Nutrition Services	Special Instruction
Family education and counseling	Occupational Therapy	Transportation
Health Services	Physical Therapy	Vision Services
Interpreter Services	Psychological Services	Other

Location

Child Care Center	Other Location that is not a natural environment
Early Intervention Center	Other settings designed for typically developing children
Family Child Care	Outpatient Services
Home	Residential
Hospital	

Reason for Late Start

Exceptional Family Reasons	System Reason
IFSP Team determined that a particular service would appropriately begin on a date beyond the 30-day timeline	Weather

Frequency

1 x week	1 x 2 weeks	1 x month
1 x 3 months	Flexible Scheduling _____	Visits per _____

Funding Source for Service

Private Insurance	Medicaid	Part C Monies
Local Funding		

Contracted As

County Employee	Individual Contract	Contracted Agency
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Credentials Through Family Income

DPI License
 DSPS
 Other _____

Degree

BA	Educator
BS	PT
MA	ST
Paraprofessional	OT

Parent _____
 Nursing _____
 Social work _____

OTA
 Other _____

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Primary Location See Service Planning Section Location (page 2) For Choices

Service Delivery Approach

Primary coach approach to teaming _____
 Multidisciplinary _____

Coaching
 Other _____

Family Income

\$0 - \$20,000
 \$20,000 - \$40,000
 \$40,000 - \$60,000
 \$60,000 - \$80,000
 \$80,000 - \$100,000
 \$100,000 - \$150,000
 Over \$150,000

Additional Assessment - Type

Assistive Technology	Nursing	Social Work
Audiology	Nutrition	Special Instruction
Communication	Occupational Therapy	Vision
Health	Physical Therapy	Other
Medical	Psychological	

TRANSITION/PROGRAM EXIT

**Transition Planning Conference (TPC) – Exception Reason
 When no TPC held and child under 2 years, 3 months of age
 at time of discharge:**

Child exited the Birth to 3 Program before TPC was required

**When a TPC is held and the child is equal to or over 2 years,
 3 months of age:**

Family did not provide timely consent for a Transition Planning
 Conference

Child was referred to Birth to 3 after 2 years 9 months of age

Birth to 3 invited the LEA, but they did not attend

Family was not available for the scheduled Transition Planning
 Conference

Birth to 3 Program did not start transition process in a timely
 manner

Birth to 3 was unable to schedule TPC with LEA prior to the 90-
 day timeline

Child was referred to Birth to 3 after 2 years 9 months of age

Birth to 3 invited the LEA, but they did not attend

**When no TPC held and child is equal to or over 2 years, 3
 months of age:**

Family did not consent to a Transition Planning Conference

Family did not provide timely consent for a Transition Planning
 Conference

Child was referred to Birth to 3 after 2 years, 9 months of age

Birth to 3 invited the LEA, but they did not attend

Family was not available for the scheduled Transition Planning
 Conference

Birth to 3 program did not start Transition process in a timely
 manner

Birth to 3 was unable to schedule TPC with LEA prior to the 90-
 day timeline

Child was determined not potentially eligible for services through
 the LEA

Child was determined potentially eligible but left the program
 before TPC scheduled.

Transition Meeting

Agency Attended

- Child Care Center
- Family Child Care
- Private Therapy Agency
- Tribal
- Tribal Child Care Center
- Tribal Head Start

- Community Program/Activity
- Head Start
- Relative
- Other _____

Referral Type

Electronic

Referral Exceptional Reason

- Exceptional Family Reason
 - Systems Reason
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PROGRAM EXIT
Transition Steps Exception Notice

Exceptional Family Reason
Systems Reason

Closing Reason**When the child has an initial IFSP:**

Child turned 3, child referred to LEA, LEA found child eligible for early childhood special education

Child turned 3, parents did not consent to LEA referral and/or LEA evaluation

Child turned 3, child referred to LEA, LEA did not find child eligible for early childhood special education services and the child was referred to other programs

Child turned 3, the Birth to 3 Program not refer the child to the LEA because the child was not believed to be eligible for early childhood special education

Child turned 3, child referred to LEA, LEA did not find child eligible for early childhood special education services and the child was **not** referred to other programs

Family chose to discontinue services

Child turned 3, child referred to LEA, special education eligibility process was not yet completed

Child moved within the state

Child is no longer in need of services. Successful completion of the IFSP

Child turned 3, referred to LEA prior to transfer to current Birth to 3 Program

Death of child

Child moved out of the state

Child under 3, the Birth to 3 Program is unable to locate the family or child after repeated, documented attempts

When the child has no initial IFSP:

Child moved within the state

Child moved out of the state

Death of child

Child did not qualify for Birth to 3 or no evaluation recommended.

Parents chose not to enroll or declined next step offered by Birth to 3 Program

Exit Child Outcomes: See SERVICE PLANNING – Assessment (Page 1 and 2) For Choices

Sources of Information: See SERVICE PLANNING (Page 2) For Choices