

Form 13768 (December 2024)	Department of the Treasury - Internal Revenue Service Electronic Tax Administration Advisory Committee Membership Application	OMB Number 1545-2231
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Complete this application and submit it no later than Close of Business on **Friday, January 31, 2025**, to publicliaison@irs.gov. You may also FAX your application to: 855-811-8020.

Part I - Applicant Information *(Some of the information requested in Part I is required to perform an FBI background check)*

Name		Maiden name/other name(s) used	Date(s) name(s) were used
Home address			Home telephone number
City		State	ZIP code
Date of birth (mm-dd-yyyy)	City of birth		State of birth
Business name			
Business address			Job title
City		State	ZIP code
Business telephone number	Business FAX number		Email address

Which of the following best describe your background and skills *(check one box)*

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Tax Professional | <input type="checkbox"/> Communications | <input type="checkbox"/> Financial Services | <input type="checkbox"/> Cybersecurity, Information Security |
| <input type="checkbox"/> State Tax Administration | <input type="checkbox"/> Consumer Advocacy | <input type="checkbox"/> Tax Software | <input type="checkbox"/> Payroll Industry |

Part II - Desired Skills and Qualifications *(Complete the remainder of this section)*

Submit a brief statement addressing your past or current affiliations and dealings with a particular organization or group that you represent and how such dealings will allow you to know the view's or position of that particular organization or group. In addition, submit a short (one or two page) statement, including recent examples, addressing your specific skills, experience, and qualifications as they relate to the following:

- Experience in cybersecurity and information security
- Experience in tax software development
- Experience in tax preparation
- Experience in payroll and tax financial product processes
- Experience in systems management and improvement
- Experience in implementation of customer service initiatives
- Experience in consumer advocacy and public administration
- Ability to examine issues from a macro viewpoint, and effectively communicate recommendations

Part III - Applicant Resume

Attach a copy of your resume, to include prior Treasury and/or IRS employment, state position(s), title(s), and dates of employment. In addition, list professional credentials, membership in professional organizations, and local liaison activities with IRS, if applicable.

Part IV - Prior IRS Councils/Committees

Have you ever been a member of the Internal Revenue Service Advisory Council, (*formerly known as the Commissioner's Advisory Group*), Art Advisory Panel, Electronic Tax Administration Advisory Committee, Tax Exempt Advisory Committee, Taxpayer Advocacy Panel, or Information Reporting Program Advisory Committee? If so, please include the name of the councils/committees and dates of membership.

Council/Committee Name	Dates of Membership

Part V - Consent to Disclose Tax Compliance Check

Upon submitting Form 13768 to the IRS, the applicant will receive via email Form 14767, Consent to Disclose Tax Compliance Check. The applicant must submit Form 14767 in order to complete the application process.

☐ By checking this box, I am requesting that the IRS Office of National Public Liaison share with me the results of my tax check

Part VI - Applicant Signature

I certify that to the best of my knowledge and belief, all of my statements are true, correct, complete and made in good faith.

Signature	Date signed

Privacy Act and Paperwork Reduction Act Notice

The Privacy Act of 1974 requires that when we ask you for information about yourself, we state our legal right to do so, tell you why we are asking for it, and how it will be used. We must also tell you what could happen if we do not receive it, and whether your response is voluntary, required to obtain a benefit, or mandatory. Our legal right to ask for the information is Public Law 92-463 and Executive Order (E.O.) 9397. We are asking for the information in order to perform Federal income tax, FBI, and practitioner checks as required of all members and applicants to the Electronic Tax Administration Advisory Committee (ETAAC).

Supplying the information is voluntary and not directly required by law, but facilitates the processing of your application for membership in the ETAAC. Requesting your social security number, which is solicited under authority of E.O. 9397, is also voluntary and no right, benefit, or privilege provided by law will be denied as a result of refusal to disclose it. However, not providing all or any part of the information may limit consideration of your application.

We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws and to allow us to figure and collect the right amount of tax. You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103. The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is shown below. The estimated burden for all other taxpayers who file this form is approved under OMB control number 1545-2231.

Preparing, copying, assembling, and sending the form to the IRS 1 hour., 30 mins.

If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can write to: Internal Revenue Service, 1111 Constitution, Ave, NW, Washington, DC 20224. Do not send the form to this address.