Wyoming Secretary of State's Office
Herschler Building East
Suite 100 and 101
122 West 25th Street
Cheyenne, WY 82002-0020
Ph. 307.777.5860
Email: Elections@wyo.gov

For Office Use

Wyoming Voter Registry List Request Form Instructions

Per W.S. 22-2-113(a), "The secretary of state shall furnish at a reasonable price registry lists to any candidate for a political office in the state, candidate's campaign committee, political party central committees and officials thereof, elected officials, political action committees, individuals promoting or opposing a ballot issue or candidate and to organizations which promote voter participation. The county clerks may elect to furnish the lists and, if they do so, shall make them available to all on an equal basis."

"Registry list" is defined by W.S. 22-1-102(a)(xxix) as "the list by precinct of the names, addresses, party affiliations, unique identifying numbers generated by the state, information relating to absentee ballot status, registration dates and precinct and district numbers of the registered electors in the county prepared by the secretary of state or county clerks for distribution as provided in W.S. 22-2-113."

Who may request the data?

The registry list may be obtained for political purposes only and the requestor must fit a category as outlined in *#6 Oath Required* on the form.

How do I obtain the data?

If requesting data for a county or municipal official, candidate, candidate committee, PAC, or political party, please contact the local County Clerk for their appropriate process and associated fees for data.

If requesting data for a statewide elected official, candidate, candidate committee, PAC, or political party, this form may be emailed to elections@wyo.gov or mailed to the address listed below.

Wyoming Secretary of State's Office
Attn: Election Division
Herschler Building East
Suite 100
122 West 25th Street
Cheyenne, WY 82002-0020

Please note, the VR data file will only be provided after the Wyoming Secretary of State's Office receives payment of the appropriate fee as detailed in *#4 Fee to Obtain Data* on the form. Payment may be submitted via cash or a check made payable to the Wyoming Secretary of State.

During an absentee voting period, a Daily Absentee File pertaining to the date the VR list is exported will be provided. To sign up to receive ongoing daily absentee files, please submit a completed Daily Absentee File Request Form. Accommodations may be made for regularly scheduled VR list requests. Please reach out to elections@wyo.gov for more information on this process.

Updated 5/2024

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Wyoming Voter Registry List Request Form

(**IMPORTANT!** This data can ONLY be used for political purposes, not for commercial use.)

Please be sure to complete sections 1-6.

1. Receiving Data *(Please select one option)*

☐ I would like data sent by email:

_____
Email Address

☐ I would like data uploaded to the following Dropbox folder:

_____

Note: *Data will be provided in two forms: its native text (.txt) format and in an Excel file.*

2. Contact Information

_____
(Printed Name)

_____
(Mailing Address)

_____
(City, State, Zip)

_____ _____
(Phone Number) *(Email Address)*

3. Data Requested

The VR list data file will *only* include the following columns: *Voter ID, Last Name, First Name, Middle Name, Name Suffix, Residence Address, County, Precinct, Split, Mailing Address, Registration Date, Political Party, and House & Senate District.*

Please select the desired data for the voter registry list from the options below:

Locality:

☐ **Statewide**

☐ **County:** _____

☐ **Legislative District**

House: _____

Senate:_____

Political Party:

☐ **Democratic**

☐ **Republican**

☐ **Constitution**

☐ **Libertarian**

☐ **No Labels**

☐ **Unaffiliated**

Note: Voter registry list information now includes information relating to absentee ballot status. If applicable, data provided will include the Daily Absentee File pertaining to the date that the VR list is exported. To sign up to receive daily absentee files, please see the Daily Absentee File Request Form.

4. Fee to Obtain Data

The pricing for each file type is outlined below.

County Requests: Please contact your local County Clerk for fee schedule.

State Requests: Please reference fees below.

Statewide File – $125
Party – $50
County - $35
Legislative District – $25

Payment must be received prior to receiving data.

Cash or check made payable to *Wyoming Secretary of State* may be mailed to:

Wyoming Secretary of State's Office
Attn: Election Division
Herschler Building East
Suites 100 and 101
122 W 25th St.
Cheyenne, WY 82002-0020

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5. Evidence of Eligibility to Receive Data

☐ Please provide documentation indicating your qualifications for receiving data under *#6 Oath Required.*

(For example, if an officer of a political action committee, provide evidence of the PAC's formation and officers.)

6. Oath Required

According to Wyoming law an Oath form must be signed and submitted with each request. The appropriate category **must** be selected below:

***I hereby affirm that I am requesting the voter registry list in the capacity of (complete appropriate category):**

☐	Wyoming candidate for political office	_____ Office Title
☐	Officer of a Wyoming candidate's campaign committee	_____ Title
☐	Officer of a political party central committee	_____ Title _____ Name of Committee
☐	Wyoming elected official	_____ Office Title
☐	Officer of a political action committee	_____ Title _____ Name of Committee
☐	Individual promoting or opposing a Wyoming ballot issue	_____ Ballot Issue
☐	Individual promoting or opposing a Wyoming candidate	_____ Candidate's Name
☐	Representative of an organization promoting voter participation in Wyoming	_____ Title _____ Name of Organization

In accordance with the Wyoming Election Code, W.S. 22-2-113(a), I affirm under penalty of perjury that I will use the above voter registration data for political purposes only and that I will not use it for commercial purposes. I also affirm that I may reproduce the registration data for political purposes only, as allowed by W.S.22-2-113(a), but if the data is provided to others, I must notify subsequent parties of the statutory prohibition against using such data for commercial purposes. I understand that violations of W.S. 22-2-113(a) will be referred for prosecution as a misdemeanor under W.S. 22-26-112.

_____ Signature of Affiant

_____ Date