

STATE OF COLORADO

Bill Ritter, Jr., Governor
James B. Martin, Executive Director

Dedicated to protecting and improving the health and environment of the people of Colorado

4300 Cherry Creek Dr. S. Laboratory Services Division
Denver, Colorado 80246-1530 8100 Lowry Blvd.
Phone (303) 692-2000 Denver, Colorado 80230-6928
TDD Line (303) 691-7700 (303) 692-3090
Located in Glendale, Colorado

<http://www.cdphe.state.co.us>



Colorado Department
of Public Health
and Environment

Hello,

The new procedure for processing a request for Adoptions is as follows:

When the Certified Report of Adoption is received in our office it takes approximately 4 weeks from the date received for the new birth certificate to be prepared. Upon completion of the new birth certificate, a notification along with an application for a certified copy of a birth certificate will be sent to the attorney listed on the Report of Adoption. If no attorney is listed correspondence will be sent to the adoptive parents. The notification will explain fees and requirements, etc. Once the application is returned the birth certificate will then be issued from our office by Fee & Issuance (Certification Unit).

Thanks for your patience & understanding.

Juleen F. Villalovas
Adoption Specialist Modification Unit
Health Statistics and
Vital Records Division
4300 Cherry Creek Drive South
Denver, CO 80246-1530

E-Mail juleen.villalovas@state.co.us

Website www.cdphe.state.co.us/certs/adoption.html